Approved For Release 2000/08/16 : CIA-RDP80-00679A000100010036-7

18 September 1953

OPM 40-150-3

PERSONNEL DIRECTOR MEMORANDUM NO. [illegible]-53

SUBJECT: Officials Authorized to Sign Reproduction Requisitions for the Personnel Office

1. Effective upon publication of this memorandum, the following individuals will be the officers authorized to sign Reproduction Requisitions, Form No. 36-2, for the Personnel Office in accordance with the conditions stated below:

a. Requisitions involving the initiation, revision, or reprinting of forms, form letters, instructional memoranda, and similar materials, will be approved and signed under the provisions of PDM 47-53 only by the following officers:

(1) George E. Melcon

(2) [redacted]

(3)

(4)

25X1A

b. Requisitions relating to photostats, ozalid prints, and other reproductions of limited quantity dependent on photographic methods may be signed by the following Division and Staff Chiefs to the extent that such requests relate to the operations of the Division or Staff concerned:

(1) [redacted]

(2)

(3)

(4)

(5)

(6)

(7)

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Rescinded by OPM 40-150-5 (48-54) dtd 9 Jul 54

GEORGE E. MELCON
Personnel Director

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